

Oregon Governor's Occupational Safety and Health Conference – 2009

Managing Your Fleet – Outline

I. Introduction

II. Moderator Questions to Panelists:

- a. Do you have a formal fleet management program & why did you develop one?
- b. What did you change or develop to enhance your fleet management activities?
- c. What challenges did you face and were there any surprises?
- d. Where are you now with the program and where would you like to be?

III. Best Fleet Management Practices:

- a. Proper Job Descriptions
- b. Necessary Motor Vehicle Record Checks
- c. Critical Fleet Policies & Procedures
- d. Accident investigation and Review
- e. Periodic Driver Training
- f. Vehicle Maintenance and Repair

IV. Questions

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Panelist Contact Information

Gary Deverell – City of Gresham, Risk Manager

Gary.Deverell@ci.gresham.or.us

(503) 618-2451

Darrin Lane, P.E. – Linn County, Roadmaster/Director

dlane@co.linn.or.us

(541) 967-3919

Loreen Mills – City of Tigard, Assistant to the City Manager

LOREEN@tigard-or.us

(503) 718-2417

Valerie Saiki – City County Insurance Services, Risk Management Consultant

vsaike@cciservices.com

(800) 922-2684 ext. 3854

Dunny Sorensen, City County Insurance Services, Risk Management Consultant

dsorensen@cciservices.com

(800) 922-2684 ext. 4889

An electronic copy of the CIS Fleet Kit can be downloaded from our website,

www.cciservices.com

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“Fleet Kit”